



Kenya Power

TITLE:  
**SPECIFICATION FOR  
MEASURED UNIFORMS**

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iv. Each sleeve shall have three buttons at the end; all as per approved design/sample.

**c) Trouser**

- i. The trouser shall be black in colour, identical colour to the coat.
- ii. Materials of construction shall be 65% polyester and 35% cellulosic
- iii. The trouser shall be straight in design (option of turn-up), with two side pockets, one right back pocket enclosed with button, two front gathers on each side, six belt loops, zipper fly with stainless steel metallic hook and button, matching blue thread stitching; all as per approved design/sample.

**d) Shirt**

- i. The shirt shall be white in colour.
- ii. The material of construction shall be 70% polyester and 30% cellulosic.
- iii. The shirt shall be long sleeved, with cuffs, full collar, front buttons and two chest pockets each with a flap enclosed with a small button.
- iv. The shirt shall have a front placket (button strip).

**e) Tie**

- i. The tie shall be green, yellow or blue as per the requirement.
- ii. Materials of construction shall be 100% polyester.
- iii. Dimensions shall be as per approved sample/design.

**4.3.4.2 Ladies**

a) The executive driver's suit for Ladies shall comprise: one coat, one skirt or one trouser, two blouses and one scarf.

**b) Coat**

- i. The coat shall be black in colour.
- ii. Materials of construction shall be 65% polyester and 35% cellulosic 67% polyester 33% viscose for shell and 100% viscose for lining.
- iii. The coat shall be two button design, with lining padded in shoulder areas, reinforced collar, one inside pocket on the left, two waist pockets (with flaps) on the outside (all non-patched type).
- iv. Each sleeve shall have two buttons at the end.

c) **Blouse** – shall be white in colour with all other requirements as per clause 4.3.3.2 c).

d) **Skirt** – shall be black in colour with all the other requirements as per clause 4.3.3.2 (d).

e) **Trouser** – shall be black in colour with all the other requirements as per 4.3.3.2 (e).

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**f) Scarf**

- i. The scarf shall be yellow, green, blue or a combination of these colours as per the requirement.
- ii. Materials of construction shall be 100% polyester.

**4.3.5 Tea Ladies Set**

4.3.5.1 The Tea Ladies Set shall comprise of: one waist coat, one skirt, two blouses, one scarf and one apron.

**4.3.5.2 Waist Coat**

- a) The coat shall be blue pantone 288PC in colour.
- b) The materials of construction shall be 65% polyester and 35% cellulosic for shell and 100% viscose for lining.
- c) The coat shall be sleeveless with no collar, have five front buttons and two front lower pockets each with yellow coloured band.
- d) The front shall have two side seams and the back shall have one central seam with two side seams.
- e) The coat shall have inner lining.
- f) The coat shall have an embroidered Kenya Power logo in reflective yellow colour centered at the left chest area. The overall dimensions of the logo at the front chest area shall be 40mm length and 40mm height; all as per approved design/sample.

4.3.5.3 **Skirt** shall be as per clause 4.3.3.2 (d).

4.3.5.4 **Blouse** shall be as per clause 4.3.3.2 c).

4.3.5.5 **Scarf** shall be as per clause 4.3.3.2 (f).

**4.3.5.6 Apron**

- a) The Apron shall be white in colour.
- b) Materials of construction shall be 65% polyester and 35% cellulosic.
- c) It shall be full apron design of full front cover past knee height, all as per approved design/sample.
- d) It shall have one front pocket, two tie loops at the back and one neck loop all designed for comfort and convenience.

**4.3.6 Artisans/Craftsmen Set**

4.3.6.1 The Artisans/Craftsmen Set shall be unisex in design and shall comprise of: one polo Tee-shirt and one pair of jeans trouser.

**4.3.6.2 Polo Tee-shirt**

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- a) The polo tee-shirt shall have full collar with three front buttons.
- b) The tee-shirt shall be blue pantone 288C in colour with the collar and inner button-line in yellow pantone 7406C colour as per approved design/sample.
- c) It shall have one front pocket at the left chest area.
- d) It shall be short sleeved with arm band. The arm band shall have a yellow piping.
- e) The Polo Tee-Shirt shall be made from 65% polyester and 35% cellulosic material.
- f) It shall have an embroidered Kenya Power logo in reflective yellow colour centered at the left chest area above the pocket. The overall dimensions of the logo at the front chest area shall be 40mm length and 40mm height.
- g) The Polo Tee-Shirt shall be as per the approved design/sample.

**4.3.6.3 Jeans Trouser**

- a) The jeans trouser shall be blue panton 654PC in colour.
- b) Material of construction shall be 100% cotton of twill weave.
- c) It shall be straight with two front pockets, one small inner patched pocket inside the right front pocket and two back patched pockets. The front pockets shall have matching rivets on each end.
- d) It shall have no front gathers.
- e) It shall have five belt loops.
- f) It shall have brass zipper with one bronze button.
- g) All visible seams shall be sewn with two rows of matching brown thread.
- h) Sizes shall be as per measurements taken after award.

**4.3.7 Cooks Uniform Set**

4.3.7.1 The cooks uniform set shall comprise of: one double breasted chef's jacket, one trouser or skirt, one checkered scarf, one pill hat and one half apron.

**4.3.7.2 Chef's Jacket**

- a) The chef's jacket shall be of unisex design and white in colour.
- b) Material of construction shall be 65% polyester and 35% cellulosic.
- c) It shall be double breast design that can be reversed when one side gets stained.
- d) It shall have two rows of six press buttons on each side useable in both directions.
- e) It shall have long sleeves which shall have turn-up cuffs.
- f) It shall have straight collar.
- g) It shall have an embroidered Kenya Power logo on the front left chest area measuring 65mmx65mm; all as per approved design/sample.

4.3.7.3 Trouser shall be as per clause 4.3.3.1 c).

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4.3.7.4 **Skirt** shall be as per clause 4.3.3.2 (d).

4.3.7.5 **Shirt** shall be as per clause 4.3.3.1 (d).

4.3.7.6 **Blouse** shall be as per clause 4.3.3.2 c).

**4.3.7.7 Checkered scarf**

- a) The checkered scarf shall be black and white checkered colour.
- b) Materials of construction shall be 65% polyester and 35% cellulosic.
- c) The overall dimensions shall be 450mmx450mm; all as per approved design/sample.

**4.3.7.8 Pill Hat**

- a) The pill hat shall be white in colour.
- b) Material of construction shall be 65% polyester and 35% cellulosic.
- c) It shall be as per the approved design/sample.

**4.3.7.9 Half apron**

- a) The half apron shall be white in colour.
- b) Material of construction shall be 65% polyester and 35% cellulosic.
- c) It shall be waist type covering the lower front part past knee height.
- d) It shall have one front pocket with two tie loops at the back; all as per approved design/sample.

**4.3.8 Waiter's/waitress' uniform set**

**4.3.8.1 Waiter's set**

- a) The set shall comprise of: one waist coat, one trouser, two shirts, one bow-tie and one ceremonial shirt (African Attire).

**b) Waist coat**

- i. The coat shall be black in colour.
- ii. The materials of construction shall be 65% polyester and 35% cellulosic.
- iii. The coat shall be sleeveless with no collar, have five front buttons, and two front lower pockets each with yellow coloured band.
- iv. The front shall have two side seams and the back shall have one central seam with two side seams.
- v. The coat shall have inner lining of 100% viscose material.
- vi. The coat shall have an embroidered Kenya Power logo in reflective yellow colour centered at the left chest area. The overall dimensions of the logo at the front chest area shall be 40mm length and 40mm height; all as per approved design/sample.

- c) **Trouser** shall be black in colour and all other requirements as per clause 4.3.3.1 c).

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- d) **Shirt** shall be as per clause 4.3.3.1 (d).
- e) **Bow-tie**
  - i. The bow-tie shall be black in colour.
  - ii. The materials of construction shall be 65% polyester and 35% cellulosic.
- f) **Ceremonial shirt** (also referred to as African Attire)
  - i. The ceremonial shirt mix of colours and design shall be as per the approved design/sample.
  - ii. The materials of construction shall be 65% polyester and 35% cellulosic.

**4.3.8.2 Waitress' set**

- a) The set shall comprise of: one waist coat, one trouser or skirt, two blouses, one scarf and one ceremonial blouse (African Attire).
- b) **Waist coat**
  - i. The coat shall be black in colour.
  - ii. The materials of construction shall be 65% polyester and 35% cellulosic.
  - iii. The coat shall be sleeveless with no collar, have five front buttons, and two front lower pockets each with yellow coloured band.
  - iv. The front shall have two side seams and the back shall have one central seam with two side seams.
  - v. The coat shall have inner lining of 100% viscose.
  - vi. The coat shall have an embroidered Kenya Power logo in reflective yellow colour centered at the left chest area. The overall dimensions of the logo at the front chest area shall be 40mm length and 40mm height; all as per approved design/sample.
- c) **Trouser** shall be black in colour and all other requirements shall be as per clause 4.3.3.2 e).
- d) **Skirt** shall be black in colour and all other requirements shall be as per clause 4.3.3.2 (d)
- e) **Blouse** shall be as per clause 4.3.3.2 c).
- f) **Scarf** shall be as per clause 4.3.3.2 (f).
- g) **Ceremonial blouse** (also referred to as African attire)
  - iii. The ceremonial blouse mix of colours, design and logo shall be as per the approved design/sample.
  - iv. The materials of construction shall be 65% polyester and 35% cellulosic.

**4.3.9 Receptionist Set**

4.3.9.1 The receptionist set shall comprise: one coat, one skirt or one trouser, two blouses and one scarf.

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**4.3.9.2 Coat**

- i. The coat shall be blue pantone 288PC in colour.
- ii. Materials of construction shall be 65% polyester and 35% cellulosic for shell and 100% viscose for lining.
- iii. The coat shall be two button design, with lining padded in shoulder areas, reinforced collar, one inside pocket on the left, two waist pockets (with flaps and band in yellow colour) on the outside (all non-patched type).
- iv. Each sleeve shall have two buttons at the end.
- v. There shall be an embroidered Kenya Power logo 40mmx40mm centered at the left chest area; all as per approved design/sample.

4.3.9.3 **Blouse** shall be yellow in colour and all other requirements as per clause 4.3.3.2 c).

4.3.9.4 **Skirt and trouser** shall be as per clauses 4.3.3.2 (d) and e) respectively.

**4.3.9.5 Scarf**

- i. The scarf shall be yellow, green, blue or a combination of these colours as per the requirement.
- ii. Materials of construction shall be 100% polyester.

**4.3.10 Cashiers' Set**

The uniform set for cashiers shall have same components and be in accordance with clause 4.3.9 and approved design/sample.

**4.3.11 Corporate Tie**

- a) The tie shall be of 100% silk material, navy blue in colour.
- b) It shall be of stripe design with luxurious feel and hand-finished stitching on the reverse for a beautiful and elegant style.
- c) The style shall be Business, formal.
- d) It shall have Kenya Power logo in the background
- e) The tie width shall be 8.5cm, all as per approved design/sample.

**5. TESTS AND INSPECTION**

- 5.1 Tests for the materials used and standard of manufacture shall be done in accordance with the relevant Kenya Standards, KS 541, KS 1469, KS 08-687 and the requirements of this specification. It shall be the responsibility of the Supplier to perform or to have performed all the tests specified.
- 5.2 Copies of previous Test Reports issued by a third party testing laboratory that is accredited to ISO/IEC 17025 shall be submitted with the tender for the purpose of

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technical evaluation. The accreditation certificate for the testing laboratory shall also be submitted with the tender.

The test reports to be submitted with the tender for evaluation shall include material composition, standard of manufacture and properties (colour fastness and change in dimensions/shrinkage).

5.3 Every batch of Measured Uniforms shall be subject to inspection by Kenya Power staff at the place of manufacture and tests/inspection carried out on samples picked at random in their presence. Test reports shall be completed (by the manufacturer) and made available by the supplier to Kenya Power for approval before delivery of the items.

5.4 On receipt of the Measured Uniforms, Kenya Power will inspect them and may perform or have performed any of the relevant tests in order to verify compliance with the specification. The supplier shall replace without charge to Kenya Power, Measured Uniforms which upon examination, test or use fail to meet any or all of the requirements in the specification.

## 6.0 MARKING, LABELLING AND PACKING

6.1 Labels shall be attached to each garment and shall have the following information; marked legibly and indelibly:

- name/trademark of manufacturer;
- standard to which the garment complies;
- size;
- instructions for care and cleaning

The labels and marking shall be done at the factory during manufacture.

6.2 The measured uniform shall be dispatched by the supplier in clean condition and shall be supplied packed in such a manner as to avoid soiling and damage in transport and storage

6.3 Items required as a set shall be packed as so required.

6.4 Each package of each set/item shall be labeled with the name, staff number and station of the person whose measurements were taken.

6.5 Detailed user's instructions guide including washing guide and meaning of all symbols used shall be submitted with each item printed in English language.

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**ANNEX A: Guaranteed Technical Particulars** (to be filled and signed by the Supplier and submitted together with copies of the manufacturer's catalogues, brochures, drawings, technical data, copies of previous test reports, list of customers and reference letters from four previous customers for tender evaluation)

TENDER NO. ....

REQUIREMENT	BIDDER'S OFFER (indicate full details of offered item)
Name & address of manufacturer	
Country of manufacture	
Manufacturer's letter of authorization (for each item)	
<b>Clause Number as per specification</b>	
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4.3.1.4 Skirt	
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<b>4.3.3 Driver's Suit (Men, Ladies)</b>	
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(a) Set	
(b) Coat	
(c) Trouser	
(d) Shirt	
(e) Tie	
<b>4.3.3.2: Ladies</b>	
(a) Set	
(b) Coat	
(c) Blouse	
(d) Skirt	
(e) Trouser	
(f) Scarf	
<b>4.3.4 Executive Driver's Suit (Men, Ladies)</b>	
<b>4.3.4.1: Men</b>	
(a) Set	
(b) Coat	
(c) Trouser	
(d) Shirt	
(e) Tie	
<b>4.3.4.2: Ladies</b>	

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Note: - This schedule does not in any way substitute for detailed information required elsewhere in the specification.

.....  
**Supplier's Name, Signature, Stamp and Date**

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**ANNEX B: Uniforms Designs for various items (to be provided by HR&A, Kenya Power, for every tender)**

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TITLE:  
**SPECIFICATION FOR  
PERSONAL PROTECTIVE  
EQUIPMENT: Part 8: Hand  
Protectors**

Doc. No.	KP1/3CB/TSP/01/003-8
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**ANNEX A:** *Guaranteed Technical Particulars (to be filled and signed by the Supplier and submitted together with copies of the manufacturer's catalogues, brochures, drawings; technical data, copies of previous test reports, list of customers and reference letters from four previous customers for tender evaluation)*

**ANNEX B:** Designs of Hand Protectors

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**SPECIFICATION FOR  
 PERSONAL PROTECTIVE  
 EQUIPMENT: Part 8: Hand  
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**0.1 Circulation List**

NO.	COPY HOLDER
1	Research & Development Manager
2	Procurement Manager
3	Staff Benefits & Relations Manager
4	Safety, Health & Environment Manager
5	Kenya Electrical Trade & Allied Workers Union

Electronic copy (pdf) on Kenya Power Server (currently: Network→stima-fprnt-001→techstd&specs)

**0.2 Amendment Record**

Rev No.	Date (YYYY-MM-DD)	Description of Change	Prepared by (Name & Signature)	Approved by (Name & Signature)
KP1/3CB/TSP/01/003-8 Issue 1 Rev 0	2012-12-27	Cancels and replaces KP1/3CB/TSP/01/003 Issue 3 Rev 0 dated 2011-08-08 and all previous issues.	S. Kimitai 	G. Owuor 

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